

WORKFORCESOLUTIONS

G R E A T E R D A L L A S

Policy Number: CM0414	RE: Workforce Investment Act
Date Issued: 08-19-11	Effective Date: 08-19-11

Incentive Policy for WIA Youth Participants

Background

Boards are required to establish a policy for the provision of incentives in accordance with WD Letter #27-08, change 1. The following policy establishes guidelines for the provision of incentives to WIA youth participants.

Policy

WFSDallas only provides non-monetary incentives to eligible WIA participants. Non-monetary incentives are awarded only if participants have exceeded the minimum requirements of a program, employer, educational institution or training provider. The participants must achieve or exceed goals that are not considered requirements of participation. Non-monetary incentives may be awarded for: job retention, successful completion of training services, attainment of educational goals, and participation in workforce services outside of program provisions.

Issuing non-monetary incentives must be tied to the size and nature of the achievement for which they are awarded, and scaled to inspire participants to work toward the associated achievements. Incentive data must be documented in TWIST with start and end dates of accomplishment. The following incentives are allowable:



<i>Benchmark Incentive</i>	<i>Maximum Incentive Amount</i>
Attainment of GED or HS Diploma	Gift card \$100.00
Employment 1 st quarter following exit date	Gift card \$100.00
Successful completion of training services	Gift card \$100.00
Successful completion of other education goals	Gift card \$50.00

Action Required

This policy should be distributed to all affected staff.

Contact

Inquiries regarding this policy should be directed to **Connie Martinez, Vice President, Resource Development and Deployment at 214.290.1008.**

Approved for Content:	
	8-19-11
Signature	Date
	8/19/11
President's Signature	Date